

New Mexico Team Science Leadership Program – 2020

Creating the Next Generation of Research Center Leaders

Instructor: William Michener, Professor and Director of e-Science Program, College of University Libraries and Learning Sciences, University of New Mexico; Project Director, NM EPSCoR State Program; PI, NM SMART Grid Center; Project Director and PI, DataONE

Dates: 8–10 January, 2020

Location: Sevilleta National Wildlife Reserve and Field Station; Socorro, NM

Wednesday, January 8 – Travel and Initial Sessions

- 10:00 am – Noon – Check-in at the Sevilleta
- Noon – Lunch
- 1:00 pm – **Session 1: Welcome, Logistics, Half-living Your Message, Introductions, Ground Rules, Overview of Program**
- 2:00 pm – **Session 2: Introduction to Team Science Leadership and Project Management**
- 3:30 pm – Coffee break
- 4:00 pm – **Session 3: Initiate: Project Initiation, Workshop Project, Setting Expectations, Stakeholder DANCE, Identifying Stakeholders**
- 5:00 pm – **Session 4: Initiate: Interviewing Stakeholders**
- 6:15 pm – Personal time
- 6:45 pm – Dinner
- 7:45 pm – **Session 5: Initiate: Defining the Project Scope, Day Re-cap**
- 8:30 pm – Adjourn

Thursday, January 9 – Sessions and Field Trip

- 7:00 am – Breakfast
- 8:00 am – **Session 6: Plan: Planning Project Activities**
- 9:00 am – **Session 7: Plan: Logic Modeling**



10:00 am –	Break
10:15 am –	Session 8: <u>Plan</u>: Managing Risk, Revisiting Activities and Kellogg Logic Model
11:15 am –	Session 9: <u>Plan</u>: Work Breakdown Structure
Noon –	Lunch
1:00 pm –	Session 10: <u>Plan</u>: PERT, GANTT Charts and Critical Path Analysis
2:30 pm –	Break (portable snacks)
3:00 pm –	Depart for Field Trip to Bosque del Apache National Wildlife Refuge (transportation)
6:15 pm –	Arrive Back
6:30 pm –	Dinner
7:30 pm –	Session 11: <u>Plan</u>: Budgeting and Communications
9:00 pm –	Adjourn

Friday, January 10 – Sessions and Departures

7:00 am –	Breakfast
8:00 am –	Session 12: <u>Monitor and Control</u>: Reporting, Stoplight Analysis, Controlling Scope Creep, Project Change Requests
9:30 am –	Break
10:00 am –	Session 13: <u>Close</u>: Checklists
11:00 am –	Session 14: Center-level Projects: Vision, Mission, Strategic Plans, Implementation Plans
Noon –	Lunch
1:00 pm –	Session 15: Center-level Projects: Cooperative Agreements, Communication and Reporting; Resources
2:00 pm –	Coffee, Discussion and Course Evaluation
3:00 pm –	Departure